



ASSE Hawaii Chapter

Executive Committee Agenda
04/08/2015 (Big City Diner)

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| Joaquin Diaz – President | Deni Eber – Communications Chair |
| Elston Stephenson – President Elect | Steve Kalani – Newsletter |
| Tracy Lawson – Treasurer | Mari Aldover – Membership Chair |
| Mary Sullivan – Secretary | Richard Gallarde – Student Section President |
| Lucia Indelicato – Delegate | Tristan Aldeguer – Member-at-Large |
| Jim Newberry – Past President/Delegate | |

Other attending members: Steve Longwell, Zoe Williams, Mark Behrens, Brian Souza

Called to order at 12:03 pm

1. Continuing Business;
 - a. Public storage for records - Public Storage - \$50 per month – trying to track down person who gave quote, may need to look elsewhere - JD
2. Guam and Student Section Updates
 - a. Status of Guam financials – No response from Guam to official letter from ASSE. Cannot get signer information for their bank. Motion to close section and collect bank accounts (14-067). Have John Fernandez be temporary president to coordinate Guam activities during closure. Check with Society first for legality. (14-068)
 - b. Student Section Meeting – Scheduled meeting, one officer showed up, one new candidate showed up. Due to lack of fiduciary knowledge, the section will not fundraise for the time being. Motion to invite the student EC to attend the one day conference (14-069).
3. Financial Updates – Opened FSB account and wrote check to ASB account to deposit the \$50,000, but signed cards not finalized. Need to provide minutes and cards. Have cards signed this week.
 - a. Pay invoice from Michelle Nakayama 14-071
4. News about PKF Hawaii – managing partner indicted for embezzlement. Is our audit valid? Get statement from prosecutors that no clients were targeted and send out with statement from Joaquin.
5. Internal Audit Update – Swede has records to begin review. Will start today. Jim will be available to answer questions, but not lead the committee. Report goes to EC and then out to membership.

6. Invoice approvals – payment from Department of Environmental Services received. Confirmation from DES regarding attendees and check deposited.
7. PacRim Closeout – Motion to forgive 3 registrations we are unable to verify cancellations and did not receive payment (14-070)
8. PacRim and OSHA Hawaii Updates
 - a. OSHA 1 day
 1. Registration Update – 192 registrations so far, all exhibitors, opening speaker set, keynote is on topic of synthetic drugs
 2. Update on grant – HCE registration expired and is in the wrong name. Asking for \$20,000 for OSHA 1 day conference
 3. Proposed contribution to Laulima Hawaii – match workshop participant donations up to \$500. (14-072)
 4. Lifetime achievement – John Ramos
 5. Elections to be held at conference, give out ballots during registration, voting during the meeting. Need 25 members, non-attendees can come in and vote at the site without paying.
 - b. PacRim Location – Sheraton is repricing for 2016. Date is set, May 9-11, 2016. Theme “Coming together to preserve life and health”
 1. Sheraton – confirm by May 2015
 2. Convention center as backup
9. New Business
 - a. Addition of new EC members – (14-073)
 1. WISE group – Zoe Williams to spearhead, Lucia, Marie and Joey to assist
 2. IH Focus Group - Bart Ashley to spearhead
 3. Government Liaison – Steve Longwell to spearhead
 - b. White paper on HIOSH/contractor interactions – Elston Stephenson
 - c. Whistleblower training – June or July meeting

Adjourned at 1:50 pm