



# ASSE Hawaii Chapter

EC Meeting Agenda  
6-24-15 Bravos

## VOTING

- Joaquin Diaz – President
- Elston Stephenson – President Elect
- Tracy Lawson – Treasurer
- Mary Sullivan – Secretary
- Lucia Indelicato – First Delegate
- Jim Newberry – Past President/Delegate
- Tristan Aldegeur – Member-at-Large

## NON-VOTING

- Steve Kalani – Newsletter
- Mari Aldover – Membership Chair
- Deni Eber – Communication Chair
- Mark Behrens – Student Section Liaison

Brian Souza attending as internal audit committee member

Meeting opened at 11:41am.

1. Continuing Business;
  - a. Audit closure (ES, BS, MB) – Swede – chapter is in good order
    - a. Motion spreadsheet was very helpful
    - b. Accountant is essential and very helpful
    - c. Change wording on #9 to remove conspicuous, ES to initial change
    - d. Thanks to all audit committee ES, MB and BS
    - e. Submit audit to society - JD
    - f. Internal audits are annual, should be started earlier in the year
    - g. External audit will be conducted every 3 years
  - b. Closeout EC business for 7/1/2014-6/30/2015
2. Guam and Student Section Updates
  - a. Status of Guam financials – Received monies
    1. Need to close account (TL)
    2. JD will let Steve Hanson that section is closed
  - b. Student Section Budget Proposal
    1. JD has received the updated budget, will send out for review and e-vote
3. Financial Updates
  - a. Power of attorney – need to authorize MN to act for HCE purposes #14-092
  - b. Approvals of reimbursement for Delegates
    1. Reimbursements for delegates travel to HOD, TL will ask MN if electronic submissions are acceptable
    2. Motion to accept LI and JN travel expenses #14-090 and #14-091
4. New Business
  - a. ASSE and AIHA Joint Session – July 23<sup>rd</sup> at the BIA at 7am, room is confirmed. Topic is ethics
  - b. Stop the Threat Campaign – Officer involvement – JD to invite ES to discuss his campaign with the EC

- c. Transition to 7/1/2015-6/30/2016 for New EC and business – JD set up meeting in July – new members Mark and Terri
- d. Schedule new EC meeting early July to review strategic plan and budget
- e. Schedule of activities to close out 2015 calendar year
  - 1. August 20<sup>th</sup> – Workers Comp for the Safety Professional
  - 2. September 17<sup>th</sup> – Confined Space in Construction
  - 3. October 22<sup>nd</sup> – How to develop safety professionals panel discussion (Terri, TL, and an executive)
  - 4. December social – PCC – tentatively 3<sup>rd</sup> or 10<sup>th</sup>
- f. PacRim strategy – meeting next Monday
- g. Potential new committee members – Zoe Williams, Bart Ashley, Adam Cotton

Adjourned at 12:43pm