



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

ASSP Hawaii EC meeting @ Wed January 20, 2021 1830 - At 6:30 pm the virtual was called to order by President Rob McCarthy. A quorum was met at 6:34 pm.

Attendees

Executive Committee Members:

Rob McCarthy, President

Jeremy Nixon, Vice President

Cesar Contreras, Secretary

Adam Cotton, Member at-Large

Appointed Members:

Arthur Chang, Membership Chairperson

Terra Laverty, Wise

Peter

Approval of Minutes

The meeting minutes from 5/20/20 was motioned for approval by Joey Garza, Second by Jeremy Nixon; Aye – Adam Cotton, Jeremy Nixon, Rob McCarthy, Joey Garza, Tristan Aldeguer, Alexis Naito, Arthur Chang, Jon Archambeau, Kayla Johnson, Terra Laverty, and Cesar Contreras; Nay – none; Abs – Joe Albinio. Approved

President Updates

Update pictures for online website.

Recommend attending Leadership Training and conference through ASSP October 1st and 2nd

Chapter Operations

General Membership and EC Meetings for the year:

- Monthly General Session meetings will be held on the 3rd Wednesday of every month at 6pm Followed by the EC meeting. Next general membership meeting will be on Sept 16, 2020 @ 6pm.
- Send out welcome letter. Rob needs until August 17, 2020
- Jon Archambeau will distribute training survey to ASSP members. We will allot two weeks for people to respond. Survey close August 31. Results will be reviewed in the next meeting on Sept 16.
- By-laws Robert would make the changes and finalize in the next meeting.
- Financial audit needs to be done before Sept 16. Robert, Joe, and Cesar to take the lead on auditing 2019. Get with Michelle to get the statements. Target date for this to be done is Sept 1, 2020.

Pacific Rim (Pac-Rim Chair Scott)

- Scott to set up and aggressive zoom meeting schedule.
- Rob suggest PACRIM committee meet every month starting with one Sept 16, 2020.
- PACRIM dated extended to April 5-7, 2021
- Joey will reach out to CVENT to get a quote for virtual PACRIM.



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Annual Chapter Operation Plan

- Need to submit by August 15, 2020
- Partner with Kapile Like to support 2 youth safety and Health training.
- Member outreach campaign was done already. Send out a survey to members.
- Work with students and mock interviews and soft skills training. Online interviews
- Conduct PDC
- Update website
- Robert to send out August 11, 2020

Motions

20-002 - Motion to pay CVENT \$281.84 Joey 2nd the motion to pay and all are in favor.

20-003 - Motion to pay CVENT \$5590.75 contract fee. Joey 2nd the motion and all are in favor.

20-004 - Motion to pay Michelle \$340.30 joey 2nd the motion and all are in favor

20-005 - Motion to pay Michelle 204.19 Joey 2nd the motion and all are in favor.

20-006 - Motion to pay Michelle \$119.11 Joey second and all in favor.

20-007 - Motion to pay Joey DCCA \$6.00 Jeremy seconds and all in favor.

New item

- Request to add paypal, venmo, or other to website for donations

Adjournment

Rob McCarthy moved to adjourn the meeting, and the EC unanimously agreed at 9:00pm.

Cesar Contreras, Secretary ASSP
HI Chapter

Date Meeting Minutes Approved