



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Transition meeting

6/10/21, 11:00 am

Call to order: 11:09 AM by Jeremy

Roll call:

Rob McCarthy

Traci Revilla

Jeremy Nixon

Adam Cotton

Joey Garza

Jon Archambeau

Cesar Contreras

Mark Behrens

Motions to Approve:

Motion to approve election results Jeremy, Joey second, all Aye, no nays, approved

Outgoing Executive Committee (Voting)

Incoming Executive Committee (Voting)

Rob McCarthy, President

Jeremy Nixon, President

Jeremy Nixon, Vice President

Jon Archambeau, Vice President

Joey Garza, Past President/ Delegate

Rob McCarthy, Past President/Delegate

Cesar Contreras, Secretary

Cesar Contreras, Secretary

Traci Revilla, Treasurer

Traci Revilla, Treasurer

Terri Watkins, Delegate

Terri Watkins, Delegate

Adam Cotton, Member-at-Large

Adam Cotton, Member-at-Large

Info: BCSP Board meeting in Nov. Potential to collaborate on meet the board event. Joey to follow up with Joaquin.

Jeremy: welcome and review vision statement as stated in agenda

Goals:

- 6 general membership training events
- Improve participation of general membership
 - 315 members what was historical participation to set goal
 - Need to replace membership chair
 - Provide lunch, pupus at meetings



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- Use percentage for participation goal
- Jeremy to refine

Rob to confirm if ROC is happening in spring for planning purposes

Priorities next 90 days:

Pac Rim and ROC Coordination

- Joey Pac Rim chair. Meeting at end of month
- ROC planning will be reviewed to possibly be at Sheraton
 - Mary to lead planning for ROC at Sheraton
 - Joey to send Hampton Inn info to Mary

Fill open chair positions

- Membership chair: Arthur stepped down. Rob suggestion Marlo Valdez from Pearl Harbor. He will check in with her
- Reviewed current chairs
- Motioned to confirm current appointed chairs Jeremy. Second Joey, approved

Communication Plan

- Go back to communication plan approved 2 years ago
 - Newsletters and email updates
 - Revisit linkedin. Utilize Instagram, FM, twitter.
 - Drive more volume to the website
 - Make it a hub for marketing
 - Coordinate social media

Key Dates:

COMT submission on track

Chapter installation ceremony in late July, early August – pau hana networking event

Update operational plan – Jeremy

Tracking to pac rim

Confirming roc

Others informational

Confirmed EC meeting: Thursday afternoon

General meeting to be set up every Thursday afternoon at BIA



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Budget:

- Chairs to itemize what need by next meeting
- Jeremy to follow up
- Bank signatories not reviewed
- Financial audit: discussed audit team. Jeremy to follow up
- Joey to request sponsorship for HCC support in calibration of IH equipment. Need to provide amount.

Homework:

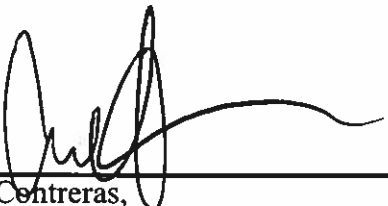
- EC to review training videos listed on agenda
- Rob to send out By-laws info and changes

Report out:

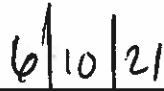
- Student section in holding pattern until find leadership for their EC.
- No other updates at this time.

Meeting adjourned

1:20 pm



Cesar Contreras,
Secretary, ASSP HI Chapter



Date Meeting Minutes Approved