



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

EC meeting Minutes

7/16/21 @ 1300

Call to order: 1305 by Jeremy

Roll call:

Jeremy Nixon

Joey Shibata

Adam Cotton

Terri Watkins – Stepped out and gave Robert McCarthy his vote for proxy.

Cesar Contreras

Robert McCarthy

Jon Archambeau

Motions to Approve:

- Jeremy Nixon moves to approve the transition meeting minutes. Cesar Contreras 2nd motion. All present vote aye.
- Motion to approve to pay Michelle \$323.30
 - o Cesar Contreras 2nd.
 - o Jon, Rob, Adam, Terri, Joey: aye
- Motion to approve to sign engagement and pay up to \$2000.00
 - o Robert McCarthy 2nd
 - o All present Aye
- Motion to move \$10,000.00 to checking account
 - o Robert McCarthy 2nd
 - o All Present aye

Old Business review:

- Increase member general meeting participation by 40% of the levels before COVID-19.
- Membership chair position: send out notice to general membership to see if there is any interest.
- Foundation chair position: send out notice to general membership to see if there is any interest.

Annual Budget:

- \$3,079.64 in FHB
- \$36,291.76 ASB
- \$97,375.57 ASB



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- Joey wants to make a budget of \$300 for when we have our general meetings for snack. Will be up for vote once all budget suggestions are in.
- Jeremy would like to approve \$50 for the EC meetings for snacks

Bylaw Change:

- By-law vote went out
- Robert has not gotten a report back
- Robert did get calls from members asking about the changes and why drove the change.
- Jeremy asked Jon to update the by-laws on the website.

ROC:

- ROC decision to hold the ROC in Hawaii will be made in February.
- Robert suggests not to make any changes until we know what is decided.

HTC Sponsorship:

- Joey has an equipment list. List includes cost.

EC and General Meeting Schedule:

- 3rd Thursday of the month at 1pm.
- Installation event date 7/29/2021 1700 @ LOKAHI Brewery. RSVP for reservations. 1730 or 1800 introduction.

Kapili Like Partnership:

- No movement on their program. Its summertime so they're closed off.
- Program to start up when the school year starts.

Communication and Marketing Plan:

- Jeremy request for everyone to review the communication plan.
- Steve Kalani recently got his CSP.
- Recognizing outstanding Safety Professionals.

Report Outs:

- Jeremy: we need one more person for the financial audit.
- Cesar: no comment
- Robert: House of delegates may be abolished.
- Adam: no comment
- Robert (govt. Affairs): HIOSH is adopting OSHA COVID compliance
- Jeremy (Membership): we have a total of 315 members. No new members. 6 membership expired.
- Joey (student Section): no comment



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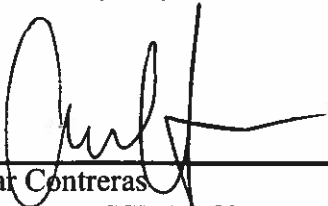
- Jon A. (Website admin): Banner for PACRIM good to be posted online.

New Business:

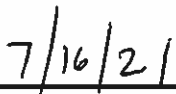
- President suggest getting a virtual meeting platform to use instead of using personal account.
 - o President will send out an email to find out what platform best works for everyone.
- Joey is looking at setting up and fall protection series event in September.
 - o Bob Baker
 - o Tracy Lawson
- Reaching out to Tracy Lawson to see if EC can use their facility to hold meetings.
- Jeremy brought up getting check signatories changed.
- Michelle taking over as the Merchant account owner. Jim Newberry may need to make the change.
- Motion to approve to pay Michelle \$323.30
- Motion to sign off on tax letter.
- Georgia Tech requesting if we have the need for holding classes on LOTO.

Meeting adjourned: 1426

Next Meeting: August 23, 2021 at @ 1300



Cesar Contreras
Secretary, ASSP HI Chapter



Date Meeting Minutes Approved