



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

ASSP Hawai'i Chapter EC Meeting Minutes

Date/Time: Friday October 22, 2021 @ 1:00 pm

Location: In Teams Meeting

Attendees:

	Executive Committee (voting)		Appointed Positions (non-voting)
X	Jeremy Nixon, President		Joey Garza, Pac-Rim Chair
X	Jon Archambeau, VP		Terra Laverty, WISE Chair
X	Cesar Contreras, Secretary		Peter Evans, Communication Chair
X	Traci Revilla, Treasurer (by Proxy)		Mary Silva, Student Affairs Chair
X	Rob McCarthy, Past President	X	Joey Garza, Program Chair
	Terri Watkins, Delegate	X	Jon Archambeau, Website Admi
X	Adam Cotton, Member at Large		Mark Behrens, Awards/Honor Chair
			Kayla Johnson, Social Media Chair
		X	Rob McCarthy, Government Affairs
		X	Terra Laverty, Government Affairs
			Jay Alcantara, Membership Chair
			Open, Foundation Chair

Call to Order: @ 1:00 pm

Motion to Approve Prior Meeting Minutes: Jeremy made a motion to approve the minutes for our EC meeting minutes. 2nd by Jon A. All Present approved (RM, AC, CC, TR)

Motions to Approve expenses: Add red to old minutes then erase

Motion #	Content of Motion	2nd	Aye	N	A
21-039	Motion to pay Michelle Nakayama \$272.25 #5343	JA	RM, AC, CC, TR	0	1
21-040	Motion to approve EC Meeting Budget	JA	RM, AC, CC, TR	0	1



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21-041	Motion to transfer \$5000.00 from FHB savings to Checking.	JA	RM, AC, CC, TR	0	1
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Treasurer/Accountant Report:	<ul style="list-style-type: none"> - Michelle Nakayama Invoice Statement Invoice #5343-\$272.25 - Financials - Budget Review/Approval
Secretary:	<ul style="list-style-type: none"> - Merchant account updated to reflect new EC members
Delegates:	<ul style="list-style-type: none"> - Rob will get his notes together from the house of delegates meeting in preparation for the January vote.
Members-at-Large:	<ul style="list-style-type: none"> - No report
Government Affairs:	<ul style="list-style-type: none"> - Government looking to hire more inspectors. - Have not sent a job posting.
Membership:	<ul style="list-style-type: none"> - 295 Total members <ul style="list-style-type: none"> ▪ 26 Student Members <ul style="list-style-type: none"> ○ 4 new membership in the last 30 days <ul style="list-style-type: none"> ▪ 2 Students Members ○ 21 Memberships expired in the last 30 days <ul style="list-style-type: none"> ▪ 15 DOD Members - DOD members don't see a benefit at being an ASSP member. They've let their ASSP membership lapse because they have moved or let it lapse.
Student Liaison:	<ul style="list-style-type: none"> - Looking at getting an election going. Joey working on an election by the end November. - Joey needs assistance with Interviewers - Mock interviews Tuesday, November 23, 5pm to 8pm. Resume to review and perform interviews.
WISE:	<ul style="list-style-type: none"> - WISE no report
Pac Rim/Programs:	<ul style="list-style-type: none"> - Next meeting scheduled for January 2022 - 24 people attended the technical session - Technical session ran well with the help of Lawson & Associates. - PACRIM committee met and voted to shift event to October. No financial consequences are event is moved.



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	<ul style="list-style-type: none">- Would owe \$80k to the Sheraton if event is cancelled.- Recommends making a motion to shift event date.- PACRIM committee will meet to discuss event schedule.- Program – fall protection class shifted to November.- Brainstorm ideas for events since PACRIM has shifted.
Foundation:	<ul style="list-style-type: none">- No Report
Awards and Honors:	<ul style="list-style-type: none">- No Report
Communications/Newsletter:	<ul style="list-style-type: none">- Steve Kalani to be featured in the newsletter.
Social Media:	<ul style="list-style-type: none">- No Report
Website Administrator:	<ul style="list-style-type: none">- Jon reports website is up to date- Request a new flyer with new dates for the PACRIM

Old Business:

- Fund Raising Event
- Newsletter
- Foundation Chair Position
- Annual Budget
- Financial Audit- Complete
- Update bank signatories/Voting Members
 - FHB- 2733 East Manoa Rd Ste 100 Honolulu HI 96822

ASB- Appt 1000 Monday at Kamehameha Shopping Center Branch

New Business:

- Bank Information
 - ASB Merchant Account
 - Name Change
- Approve 9 Aug 21 transfer of \$5K from FHB savings to checking
- Fall ROC Notes
 - Spring ROC 2022 - Hybrid Central Valley
 - Fall ROC 2022 - Possible Hawaii w/Pac Rim
 - Quarterly Safety Professional Award

Next meeting

November 18, 2021 @1pm Jon will lead the meeting.

Open Discussion/Around the Room: None



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Closing/Meeting Adjournment: Jeremy makes a motion to close the meeting at 2:45pm. Jon Archambeau 2nd. All present aye no Nays or Abstains.

Cesar Contreras,
Secretary, ASSP HI Chapter

10/23/21

Date Meeting Minutes Approved