



ASSP Hawai'i Chapter EC Meeting Minutes

Date/Time: Wednesday July 20, 2022 @ 1200pm

Location: Teams Meeting

Attendees:

	Executive Committee (voting)		Appointed Positions (non-voting)
X	Jon Archambeau, President	X	Joey Garza, Pac-Rim Chair
X	Cesar Conteras, VP (by proxy)		Terra Laverty, WISE Chair
X	Sheri Sikes, Secretary		Peter Evans, Communication Chair
X	Traci Revilla, Treasurer (by proxy)	X	Mary Silva, Student Affairs Chair
X	Adam Cotton, Member at Large	X	Joey Garza, Program Chair
X	Rob McCarthy, Delegate	X	Jon Archambeau, Website Admi
			Mark Behrens, Awards/Honor Chair
			Blake Williams Social Media Chair
		X	Rob McCarthy, Government Affairs
			Terra Laverty, Government Affairs

Call to Order: Jon A called the meeting to order at 1200pm. Sheri S 2nd the call to order.

Motion to Approve Prior Meeting Minutes: Not discussed

Motion to Approve Expenses:

Motion #	Content of Motion	2nd	Aye	N	A
22-001	Motion to pay Michelle Nakayama \$102.09 for invoice 5412	JN	SS, CC, AC, TR	0	0
22-002	Motion to pay Michelle Nakayama \$238.22 invoice 5406	JN	SS, CC, AC, TR, JA, JN	0	0
22-003	Motion to pay Cesar Contreras \$80.00 for reimbursement for Ft. Shafter bowling reservations	JA	SS, CC, AC, TR, JA, JN	0	0



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22-004	Motion to pay Julias Rhods \$6020.00 for Rim Pac Speaker Invoice JR071322-MS01 Pac Rim 2022 -Jon to send check	JN	AC, RM, CC, TR	0	0
22-005	Motion to approve expenses for basic individual ASSP and Hawaii chapter membership.	JA	AC, RM, CC, TR	0	0
22-006	Motion to pay PBN trade agreement for \$4162.00 Invoice 10373689	JA	AC, RM, CC, TR	0	0

Report Out	
Treasurer/Accountant Report:	No report
Secretary:	- Review of motions for payment (see above)
Delegated:	Attended governance meeting 7/20/22 - Outlined way forward - Collecting comments now - Next meeting October - Need to be the voice of EC & members and push concerns to board of directors - They want transparency
Membership:	- 278 Total members - 0 New membership in the last 30 days - 9 Memberships expired in the last 30 days - 1 New student member
Government Affairs:	- No Report
Membership-at-Large:	- No Report
Student Liaison:	- No updates. School not in session
WISE:	- No Report
Pac Rim/Programs:	- Request ideas for technical session speakers.
Foundation:	- No Report
Awards and Honors:	- Hensel Phelps to be nominated for large company award.
Communications/Newsletter:	- To be initiated after EC introduction bowling night



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Social Media:	- No report
Website Administrator:	Added events to the event calendar, added NFPA 101 seminar and chapter officer's page.

New Business:
- No report

Old Business:
<ul style="list-style-type: none">- Foundation Chair Position- No Nominations- Position email addresses – in communications SOP<ul style="list-style-type: none">o Jeremy will send to the group
<ul style="list-style-type: none">- Bowling night logistics- 2022-23 Operations plan and goals- Financial Audit: Activity from June 2021-22<ul style="list-style-type: none">o Pending- Operations plan- Due August 15th

Open Discussion:
<ul style="list-style-type: none">- Platinum and gold – we owe ASSP memberships<ul style="list-style-type: none">o Motion to approve expenses for basic individual ASSP and Hawaii chapter membership for gold and platinum sponsors. \$180 +\$15 for Hawaii chapter- SKC noise monitoring – how will we announce, how will we split cost, need roster by 9/15/22<ul style="list-style-type: none">o Members \$30, non-members \$50o Pasta lunch providedo How we will split profits from attendees<ul style="list-style-type: none">▪ AIHA member → AIHA▪ ASSP members → ASSP▪ Both → split profits

Closing/Meeting Adjournment: Motion adjourn 1215. Sheri Sikes 2nd the motion, all presents in favor.

Next General meeting: TBA

Sheri Sikes, ASSP HI Chapter

07/22/22
Date Meeting Minutes Approved