



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

ASSP Hawai'i Chapter EC Meeting Minutes

Date/Time: Wednesday January 19, 2022 @ 12:00 pm

Location: Teams Meeting

ASSP Hawaii Chapter Vision:

Provide Hawaii Safety Professionals a fun and engaging environment for networking and development.

Goals:

Host a successful Pac Rim in 2022

Have a minimum of six general membership training events including two site trips

Increase general meeting participation by 40% of levels before COVID-19

Attendees:

	Executive Committee (voting)		Appointed Positions (non-voting)
X	Jeremy Nixon, President		Joey Garza, Pac-Rim Chair
X	Jon Archambeau, VP	X	Terra Lavery, WISE Chair
X	Cesar Contreras, Secretary		Peter Evans, Communication Chair
	Traci Revilla, Treasurer		Mary Silva, Student Affairs Chair
	Rob McCarthy, Past President		Joey Garza, Program Chair
	Terri Watkins, Delegate	X	Jon Archambeau, Website Admi
X	Adam Cotton, Member at Large		Mark Behrens, Awards/Honor Chair
			Kayla Johnson, Social Media Chair
			Rob McCarthy, Government Affairs
			Terra Lavery, Government Affairs
			Jay Alcantara, Membership Chair
			Open, Foundation Chair

Call to Order: @ 1:00 pm

Motion to Approve Prior Meeting Minutes: Minutes not ready yet. Some corrections were found and need to be made. We will push them for next meeting for approval.



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Motions to Approve expenses:

Motion #	Content of Motion	2nd	Aye	N	A
21-046	Pay Michelle Nakayama invoice # 5369 for \$204.19	JN	JA, CC, TR	0	0
21-047	Reimburse Joey \$800.65. Motion to amend 21-043 from \$900 to \$800.65	JN	JA, CC, TR	0	0
21-048	PO Box Service Fee of \$246.00	JN	JA, CC, TR	0	0
21-049	Quicken Books Payment made by Michelle. Reimbursement for \$860.00	JN	JA, CC, TR	0	0

Treasurer/Accountant Report:	- Refer to motions above.
Secretary:	- Card Pointe annual PCI documentation due soon.
Delegates:	- No report
Members-at-Large:	- No report
Government Affairs:	- Terra is not getting e-mail and notifications for the OSHA GA meetings.
Membership:	<ul style="list-style-type: none">- New Chair- Jay Alcantara- 296 Total members- 5 new membership in the last 30 days- 3 students- 1 Memberships expired in the last 30 days
Student Liaison:	- No report
WISE:	- No report
Pac Rim/Programs:	<ul style="list-style-type: none">- PACRIM meeting at the end of this month- Jon, Joey and Jeremy working on flyer
Foundation:	- No report
Awards and Honors:	<ul style="list-style-type: none">- SPY Nominations due February 25, 2022- Recommended nomination: Adam Cotton
Communications/Newsletter:	- No Report
Social Media:	- No Report



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Website Administrator:	- Updated with all newsletters and meeting minutes
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Old Business:

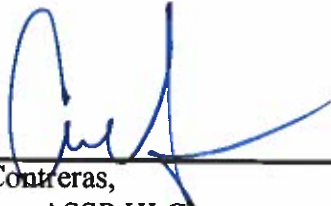
- 2022-2023 Election Committee
 - o 2-4 more members (one appointed by the chapter president)
 - o Due at the first EC of the year (20 Jan 2022)
- One Day Technical Session
 - o James Boretti – May
- Foundation Chair Position – No Nominations
- Update bank signatories – President, VP, Treasurer, and Secretary
 - o FHB – 2733 East Manoa Rd. Ste 100 Honolulu, HI 96822
 - o ASB – Appt 1000 Monday at Kamehameha Shopping Center Branch
 - Name change on hold

New Business:

- Free at home COVID test. Send out notification to our members
- Quicken books payment option. Jeremy will get with Michelle to confirm to change to

Open Discussion/Around the Room: None

Closing/Meeting Adjournment: Jeremy makes a motion to close the meeting at 2:17 pm. Jon A. 2nd.
All present aye no Nays or Abstains.



Cesar Contreras,
Secretary, ASSP HI Chapter



Date Meeting Minutes Approved

