



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

ASSP Hawai'i Chapter EC Meeting Minutes

Date/Time: Thursday February 24, 2022 @ 12:30 pm

Location: Teams Meeting

Attendees:

	Executive Committee (voting)		Appointed Positions (non-voting)
X	Jeremy Nixon, President	X	Joey Garza, Pac-Rim Chair
X	Jon Archambeau, VP		Terra Laverty, WISE Chair
X	Cesar Contreras, Secretary		Peter Evans, Communication Chair
	Traci Revilla, Treasurer		Mary Silva, Student Affairs Chair
	Rob McCarthy, Past President	X	Joey Garza, Program Chair
	Terri Watkins, Delegate		Jon Archambeau, Website Admi
	Adam Cotton, Member at Large		Mark Behrens, Awards/Honor Chair
			Kayla Johnson, Social Media Chair
			Rob McCarthy, Government Affairs
			Terra Laverty, Government Affairs

Call to Order: Jeremy called the meeting to order at 1230pm. Jon A. 2nds the call to order.

Motion to Approve Prior Meeting Minutes: Jeremy motions to approve January meeting minutes.
Jon A. 2nd All Present in favor.

Motion to Approve Expenses:

Motion #	Content of Motion	2nd	Aye	N	A
21-050	Motion to pay invoice #5373 in the amount of \$799.44 to Michelle Nakayama.	JA	CC, JN	0	0
21-051	Motion to pay C-Vent Invoice f#4110080672 or the amount of \$137.32	JA	CC, JN	0	0
Amend Motion 21-030	Amend Motion 21-030 to pay Wachi & Watanabe tax prep to \$1,769.63, Invoice #46020	JA	CC, JN	0	0



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Refer to 21-049	Virtual Motion – adjust payment to Michelle for QuickBooks invoice of \$860.00	JA	CC, JN	0	0
Treasurer/Accountant Report:	See motions above.				
Secretary:	No Report				
Delegated:	HOD Meeting/Survey/Vote Update				
Membership:	291 Total Members 2 New membership in the last 30 days 4 memberships expired in the last 30 days				
Government Affairs:	Jeremy is working to update the POC listing				
Membership-at-Large:	No Report				
Student Liaison:	No Report				
WISE:	No Report				
Pac Rim/Programs:	New LOGO and banner. Meeting 2.25.2022 Programs: Jon A. reached out to Steven about technical day. Need to reach out to James B. for May.				
Foundation:	No Report				
Awards and Honors:	SPY Nominations Due by February 25, 2022				
Communications/Newsletter:	Created and ready to send				
Social Media:	No Report				
Website Administrator:	Add James Boretti				

Old Business:

- 2022-2023 Election Committee
 - Rob Mc Carthy, Terri Watkins, and Daniel Kauai
- One Day Technical Session
 - Stephen Stout – Late March
 - Leveraging our Aging Workforce
 - James Boretti – May
 - Topic?
- Foundation Chair Position – No Nominations



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- Update bank signatories – President, VP, Treasurer, and Secretary
 - FHB – 2733 East Manoa Rd. Ste 100 Honolulu, HI 96822
 - ASB – Appt. 1000 Monday at Kamehameha Shopping Center Branch
 - Name Change on Hold

New Business: No New Business

Open Discussion/Around the Room:

Closing/Meeting Adjournment: Motion adjourn 1319. Jon A. 2nd the motion all presents in favor.

Cesar Contreras,
Secretary, ASSP HI Chapter

Date Meeting Minutes Approved

